



Connecting communities creatively
Te huihuinga mai i ngā hapori wairua auaha

Musical Theatre New Zealand – Combined South Island Meeting (Zones Four and Five)

Hosted by Musical Theatre Oamaru
at the Salvation Army Hall, 255 Thames Street, Oamaru

Saturday 28 October 2017, 10.30am

AGENDA

- 10.30am **Morning tea**
Welcome and Apologies
Housekeeping and Roll Call
- 11am **Workshop Session One**
The new Incorporated Societies Act and your constitution – what your Society needs to know – presented by Sue Barker from Sue Barker Charities Law, Wellington. (sponsored with thanks by Amici Trust)
- Sue will discuss the new Incorporated Societies Act and how this will impact the non-profit sector going forward. Bring your current constitutions and work through them with Sue and your questions as well. This is a follow up session from Craig's seminar on the new reporting to Charities at Rotorua conference and a repeat of Sue's presentation at conference in New Plymouth this year. We encourage all Society members to send at least one person to this seminar with Sue. Like the Health and Safety Act and the new reporting standards, all non-profit organisations need to know the changes and the implications – so be in the "know".
- 1pm **Lunch** (whip around)
- 1.45pm **Meeting recommences**
- Society Reports (brief – three most positive things of your year)
 - Corporate Members
- News from MTNZ**
- Conference 2018 – Nelson (Kate, Carl and Ross)
 - Competitions and Awards - reminder
 - AON - "loss of revenue from a show due to natural disaster" ie fire, flood, earthquake
 - CAF Fund (Helen)
 - Boot Camp Report (Kate and Lesley)
 - Grassroots Community Project (Helen)
 - Surveys and survey results (Glenn TBC)
- General Business**
Smaller society consortiums - Helen

3pm

Workshop Session Two

Strategic Planning Guide with Kate Ghent (General Manager) and Helen Horsnell (Zone Five Rep) from MTNZ

A session for those societies wanting to get their strategic plan in place and don't know where to begin. Using your Strategic Plan to report to Charities and how MTNZ uses the survey information for this reporting.

OR

Health and Safety – writing your policy with Carl Sheehan (Nelson Musical Theatre), David Bosworth (The Light Site) and Graeme Philip (John Herber/NZ Fire Shield/ETNZ) - a practical guide to writing your policy

4pm

Workshop Session Three

Hot Topic: Theatre Marketing with Kate

Kate attended the Theatre Marketers Hui in Auckland, June 2017. This Hui was attended by the top professional theatre marketers in NZ. Community or professional theatre, we all face the same challenges at the end of the day. Discussion was robust, insightful and some great ideas came out of the session to share with our community. What is marketing?? Getting everyone on board with marketing, deepening audience connection, dealing with the bad review, using social media, what do our audiences actually want, making theatre entertainment option number one, converting the fence sitters and any other topics you would like to discuss, or great ideas you have had to market your show

OR

Techie Talk with David and Graeme

A fantastic opportunity for a technical informal “chew the fat” session with David and Graeme. Health and safety updates, rigging, lighting, LED, computer apps for set designing, being the build manager on various consortium projects and tips on how to work with volunteers and the production team for smaller consortiums, SkillsActive/ETNZ Qualifications and the assessment process for technical volunteers to become qualified. You can discuss with David and Graeme any specific technical issues you might be having or just a general Q&A session.

5pm

Conclusion

Contact on the day is Helen Horsnell - 027 220 6954



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